



## FORWARD PLAN OF CABINET AND COUNCIL DECISIONS

The Council is required to give at least 28 clear days' notice of the making of key decisions.

**This Forward Plan sets out matters which will be the subject of a [Council](#) or [Cabinet](#) decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.**

The [Cabinet](#) presently consists of the following members of the Rutland County Council:

Councillor L Stephenson	Leader and Portfolio Holder for Policy, Strategy, Partnerships and Economy
Councillor R Powell	Deputy Leader and Portfolio Holder for Planning, Highways and Transport
Councillor S Harvey	Portfolio Holder for Health, Wellbeing and Adult Care
Councillor K Payne	Portfolio Holder for Finance, Governance and Performance, Change and Transformation
Councillor D Wilby	Portfolio Holder for Education and Children's Services

**Key decisions relate to those executive decisions which are likely to:**

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

**NB: Not all decisions to be taken by the Cabinet will be key decisions.**

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a fortnightly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to the Governance Team, Tel: 01572 720993 or e-mail [governance@rutland.gov.uk](mailto:governance@rutland.gov.uk)

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive. To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website [www.rutland.gov.uk](http://www.rutland.gov.uk). Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: [enquiries@rutland.gov.uk](mailto:enquiries@rutland.gov.uk) and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

\* The reference number indicates the date the item first appeared on the Forward Plan.

MEETING DATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER *	DOCUMENTS TO BE SUBMITTED
<b>All dates beyond this point are subject to approval at Annual Council</b>							
<b>Annual Council 22 May 2023</b>							
22 May 2023	<b>Political Proportionality and Appointments to Committees</b>	Council	Yes		Strategic Director of Law and Governance (T Delaney)	FP/100622	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
22 May 2023	<b>Appointment of Chairman and Vice-Chairman</b>	Council	No		Strategic Director of Law and Governance (T Delaney)	FP/170323	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
22 May 2023	<b>Appointment of Leader</b>	Council	No		Strategic Director of Law and Governance (T Delaney)	FP/170323	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
22 May 2023	<b>Appointment of Chairs of Committees</b>	Council	No		Strategic Director of Law and Governance (T Delaney)	FP/170323	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
22 May 2023	<b>Scheme of Delegation 2023-24</b>	Council	Yes		Strategic Director of Law and Governance (T Delaney)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
22 May 2023	<b>Appointments to Outside Bodies 2023-24</b>	Council	Yes		Strategic Director of Law and Governance (T Delaney)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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22 May 2023	<b>Programme of Meetings 2023-24</b>	Council	Yes		Strategic Director of Law and Governance (T Delaney)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>Cabinet 6 June 2023</b>							
6 Jun 2023	<b>Recommissioning of Public Health Sexual Health Services for Rutland -</b> To provide an update to Members on the outcome of the public consultation due to take place in January to March 2023. To update members on the final service model resultant from the consultation. To seek formal approval to proceed with the procurement of the new service provision and permission for delegated duties for final decisions around the procurement processes.	Cabinet	No		Strategic Director for Adult Services and Health (M Sandys)	FP/030223	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
6 Jun 2023	<b>Contract for Adult and Children IT Software System -</b> To seek delegated approval to Strategic Director for Resources and Portfolio Holder for Finance, Governance and Performance, Change and Transformation for a contract for the Adult	Cabinet	Yes		Strategic Director for Resources (A Nix)	FP/170323	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

	and Children IT Software System.						
6 Jun 2023	<b>Grounds Maintenance Contract Award -</b> To provide an update to Members on the Grounds Maintenance procurement. To seek formal approval to award the contract to the successful bidder.	Cabinet	No		Strategic Director for Places (P Sharp)	FP/170323	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
6 Jun 2023	<b>Forestry Procurement Contract Award -</b> To provide an update to Members on Forestry procurement. To seek formal approval to award the contract to the successful bidder.	Cabinet	Yes		Strategic Director for Places (P Sharp)	FP/170323	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
6 Jun 2023	<b>Whissendine Neighbourhood Plan -</b> To seek the approval for the draft Whissendine Neighbourhood Plan to be published for statutory public consultation and subsequent stages of examination and referendum.	Cabinet	No		Strategic Director for Places (R Ranson)	FP/140423	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
6 Jun 2023	<b>Wing Neighbourhood Plan -</b> To seek the approval for the draft Wing Neighbourhood Plan to be published for statutory public consultation and subsequent stages of	Cabinet	No		Strategic Director for Places (R Ranson)	FP/280423	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

	examination and referendum						
6 Jun 2023	<b>Financial Outturn Position 2022/23 -</b> To note the outturn position and approve associated transfers to/from reserves.	Cabinet	Yes		Strategic Director for Resources (A Merry)	FP/280423	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>Council 10 July 2023</b>							
10 Jul 2023	<b>Corporate Performance - Annual Report -</b> Report from Cabinet.	Council	No		Strategic Director of Law and Governance (K Quinn)	FP/030323	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
10 Jul 2023	<b>The Council Prayer -</b> To consider adoption of a Moment of Reflection to replace the current Council Prayer.	Council	No		Strategic Director of Law and Governance (T Delaney)	FP/280423	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
10 Jul 2023	<b>Officer-Member Protocol -</b> To consider a new Officer-Member Protocol for adoption.	Council	No		Strategic Director of Law and Governance (Khawaja)	FP/280423	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
10 Jul 2023	<b>Annual Scrutiny Report 2022-23 –</b> To report to Council on the outcomes of the Strategic Overview and Scrutiny Committee’s work throughout the year.	Council	No		Strategic Director of Law and Governance (J Narey)	FP/030323	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
10 Jul 2023	<b>Grounds Maintenance Contract Award –</b> Report from Cabinet.	Council	No		Strategic Director for Places (P Sharp)	FP/310323	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

10 Jul 2023	<b>Procedure for Inquorate Parishes -</b> To approve a procedure for filling vacancies for inquorate Parish Councils in line with Section 91 of the Local Government Act 1972.	Council	No		Strategic Director of Law and Governance (T Delaney)	FP/140423	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>Cabinet 12 September 2023</b>							
12 Sep 2023	<b>Green &amp; Active Travel -</b> To update on green & active travel projects/grants.	Cabinet	Yes		Strategic Director for Places (E Odabas)	FP/280423	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>Cabinet 17 October 2023</b>							
17 Oct 2023	<b>Transformation WS12 - Transport -</b> Public Bus Network Review Business Case + stage 1 post-16 Transport review options.	Cabinet	Yes		Strategic Director for Places (E Odabas)	FP/280423	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>Council 6 November 2023</b>							
6 Nov 2023	<b>Transformation WS12 - Transport -</b> Report from Cabinet.	Council	No		Strategic Director for Places (E Odabas)	FP/280423	It is not anticipated that there will be any documents other than the report and relevant appendices to be published